

Kids Community Service (KCS) Program Rules and Regulations:

Age Restrictions – KCS is open to Middle and High School students only. Children must be in the 6th grade or at least 12 years old (whichever comes first) to participate. KCS is the only volunteer program available to students under the age of 18 at Rancho Coastal Humane Society (RCHS).

Student Drop-Off – Parents may drop students off at the entrance of Vivian’s Learning Center. When you come down the driveway, you’ll find the new building on your right (#385). Students who drive may park in front of the Learning Center. KCS starts promptly at 4:00 p.m. Please be on time. If you arrive late, please contact **Lizzie (Humane Education Director) at 760-707-7638**.

Student Pick-Up – Parents may pick up students at the front of the shelter. KCS ends promptly at 5:00 p.m. It is imperative that all students are picked up no later than 5:15p.m. Students whose parents are late more than once will not be allowed to continue in the KCS program.

Dress Code – For safety reasons, students must wear closed-toed shoes. Sandals, flip-flops, and clogs are not permitted. Participants who arrive wearing open-toed shoes will not be allowed to participate. Please also wear clothes that can get dirty or stained.

Absences – There are no refunds or make-up days for absences.

Community Service Hours – Community service hours are awarded to students at the end of their service term. Students must complete the entire KCS session to earn their hours. Students are responsible for obtaining the required forms and bringing them to their volunteer session. Students may request a letter verifying their community service hours upon completing the session. Hours will also be entered into their Volunteer Impact account.

Restricted Areas – Students are not permitted in any area of the facility unless accompanied by an adult volunteer or staff member. Failure to follow this rule will result in dismissal from the program.

Guests – Friends and family are not permitted to participate in the KCS program with students. Students who wish to show their families the facility are encouraged to do so during shelter business hours.

Personal Belongings – Rancho Coastal Humane Society is not responsible for lost or damaged personal items.

Cell Phones – The use of cell phones is not permitted during KCS hours. Participants may use their phones only to contact parents in the case of an emergency. Calling or texting during activities is not allowed. Participants who cannot abide by this policy will be dismissed from the program.

Smoking – Smoking is not permitted on any shelter property.

Scholarships – Scholarships are available. Please email education@sdpets.org to inquire about financial assistance.

Cancellations – Registration fees are non-refundable. Partial refunds are not available if a participant leaves the program early or misses a session. If a session is canceled by RCHS, a full refund will be issued.

Dismissal – Disregarding KCS rules and regulations, or engaging in any activity that endangers an animal or another person, is grounds for immediate dismissal. Refunds will not be issued if a participant is dismissed from the program.